

# Math 127 - Calculus III Spring 2024 Syllabus

# Contents

1	Lecture Instructors' Information, Lecture Time and Location 2					
<b>2</b>	Lab	(Recitation) Instructors' Information, Time and Location	3			
3	Dise	claimers and Subject to Change	3			
4	Tex	tbook and Required Items	3			
5	Cou	rse Description and Learning Objectives	4			
	5.1	Credit Hours	4			
	5.2	Prerequisite	4			
	5.3	KU Core Outcomes	4			
	5.4	Course Description	4			
	5.5	Course Goals and Topics	4			
6	Eva	luations and Grading System	<b>5</b>			
	6.1	Grading System	5			
	6.2	Student Survey of Teaching	6			
7	Dat	es	6			
	7.1	Midterm and Final Exams Dates	6			
	7.2	Withdrawal Dates	6			
8	Cou	arse Format and the Teaching Methods	6			
	8.1	The Structure of Laboratory Sections	6			
	8.2	The Structure of Lecture Sections	6			
	8.3	The Summary of the Structure of Assignments and Assessments	7			
	8.4	The Lecture and Lab Participation	7			
9	Exc	used Absence and Making Up Missed Work	8			
	9.1	Attendance	8			
	9.2	Assignments	8			
	9.3	Exams	8			
	9.4	Documentation	9			
10	Key	vs to Success in Math 127	9			
	10.1	General Comments on Study Habits	9			
	10.2	Math Help and Help Room	10			
	10.3	Supplemental Instruction (SI)	10			

#### 11 Achieve Registration

12 Add	litional Policies	10
12.1	Commercial Note Taking	10
12.2	Diversity and Inclusion	11
12.3	Grade Disputes	11
12.4	Group Work and Tutors	11
12.5	Intellectual Property	12
12.6	KU Firearm Policy	12
12.7	Late Policy for Assignments	12
12.8	Policy on Academic Misconduct	12
12.9	Policy on Masks	12
12.10	Policy on Students with Special Needs	13
12.11	Religious Holidays	13

# **1** Lecture Instructors' Information, Lecture Time and Location

Students attend lectures three times per week MWF and they will attend laboratory sections two times per week (TR or MW) with a graduate teaching assistant.

Instructor	Instructor's Email	Office	Section	Class Time	Classroom
		Snow	46976		
(Course Coordinator)					
		or by appointment			
Tori Hudgins	thudgins@ku.edu	651 Snow A	46457	MWF 10-10:50 AM	Wescoe 3139
(Instructor)		By Appointment			
Sarah Browne	slbrowne@ku.edu	507 Snow	46458	MWF 1-1:50 PM	Wescoe 3139
(Instructor)				TR 11-12:15 PM	
Abraham Pascoe	abrahampascoe@ku.edu	547 SNow	56132	MWF 10-10:50 AM	Snow 256
				TR 10-11:15 AM	

# 2 Lab(Recitation) Instructors' Information, Time and Location

Instructor	Instructor's Email/Zoom ID	Office	Section	Class Time	Classroom
Sungmin Won	goretti.won@ku.edu		47047	MW 11:00 - 11:50 AM	Summerfield 507
		Snow			
Dania Morales	dania.morales@ku.edu		47529	MW 12:00 - 12:50 PM	Summerfield 507
		Snow			
Xiang Xu	x354x351@ku.edu		55652	MW 2:00 - 2:50 PM	Summerfield 507
		Snow			
Ray Zhang	rayzhang@ku.edu		55653	MW 3:00 - 3:50 PM	Summerfield 507
		Snow			
Yechan Hong	yechan.hong@ku.edu		47528	TuTh 9:00 - 09:50 AM	Learned 1131
		Snow			
Yechan Hong	yechan.hong@ku.edu		47544	TuTh 10-10:50 AM	Learned 1131
		Snow			
Simon Deng	simondeng@ku.edu		55651	TuTh 11-11:50 AM	Wescoe 4067
		Snow			
Simon Deng	simondeng@ku.edu		47045	TuTh 12-12:50 PM	Wescoe 4067
		Snow			
Cheng-Pang Shih	cpshih@ku.edu		47048	TuTh 1-1:50 PM	Wescoe 4071
		Snow			
Cheng-Pang Shih	cpshih@ku.edu		47049	TuTh 2-2:50 PM	Wescoe 4071
		Snow			

# **3** Disclaimers and Subject to Change

This syllabus contains the basic information for MATH 127. Students should regularly visit the course Canvas page to find their exam scores, assignment scores, course announcements, assignments, detailed course schedule, and links to course materials.

Students must regularly check both their KU email and the course Canvas page.

The **"Total" column of Canvas grade book is not accurate** and we will post an excel sheet, called **grade-calculator**, for you to compute your grade after each exam.

# 4 Textbook and Required Items

Textbook: Calculus Early Transcendentals, 4E, by Rogawski & Adams

#### Other Material Needed:

#### Achieve and iClicker App:

- \* Achieve is the online homework platform and is accessed through **Canvas**.
- \* IClicker is used in **lecture** to collect your answers to questions.
- \* You will have access to Achieve, iClicker and Ebook through "First Day Access" on Canvas.
- \* Make sure to **use your KU email** in Achieve and iClicker.
- \* Visit https://www.iclicker.com/students/apps-and-remotes/apps to download an iClicker app. We also keep 100 or so iclicker devices in Snow 651 for students to borrow. If you don't have a phone or computer, you can borrow one from us.

\* All worksheets and Course notes can be found on Canvas.

Bringing a **Laptop Computer** to class is recommended. You may be able to borrow one from library (Link) for short periods of time.

**Zoom App:** The classes and help room are in-person but some of the instructors may hold office hours on zoom.

**Calculators and Midterms/Final Exams:** Only basic or scientific calculators will be permitted while taking exams. Calculators must not be able to perform calculus calculations (limits, derivatives, integrals, series) and must have no graphing capabilities.

# **5** Course Description and Learning Objectives

#### 5.1 Credit Hours

Math 127 is a 4 **credit hour** course and meets 5 times per week (Three 50-minute lectures and two 50-minute lab or recitation). If you are also taking Math 197, you will meet 50 minutes per week for additional instruction on Calculus III and Math 197 is an additional 1-credit hour. Math 197 is offered to provide opportunities for deeper understanding of freshman-sophomore mathematics through interactive learning. Topics will vary. Math 197 may be repeated for additional credit.

You should expect to spend at least two hours studying outside of class for every hour spent in class; you should expect to work on this course for at least 10 hours outside the class every week.

#### 5.2 Prerequisite

MATH 126 or MATH 146, with a grade of C- or higher. Not open for credit to students with credit in MATH 147.

#### 5.3 KU Core Outcomes

Satisfies: BA Quantitative Reasoning (QR), N Natural Science (N).

#### 5.4 Course Description

This course covers multivariable functions; partial derivatives and their applications; multiple integrals and their applications; vector-valued functions, line and surface integrals; and Green's, Gauss's and Stokes' Theorems, covering Chapters 13, 14, 15, 16, and 17 of the text. The precise sections to be covered are listed in the schedule given on Canvas. The objective of the course is to acquire mastery of the material covered in the course in the following senses:

- 1. Mathematical understanding, as demonstrated by the ability to solve appropriate mathematical problems.
- 2. Practical understanding, as demonstrated by the ability to solve appropriate word problems in the sciences, in engineering and in the social sciences.

#### 5.5 Course Goals and Topics

By the end of MATH 127, students should have begun to build fundamental knowledge and skills, so they can apply calculus to future STEM academic training and professional practice. Fundamental calculus knowledge and skills will be learned and evaluated based on specific objectives as follows.

#### Calculus of Multivariable Functions (Chapters 14 and 15)

- Represent graphs in lower dimensions using contour maps and level curves.
- Calculate partial derivatives of a multivariable function.
- Use the Chain Rule for implicit partial differentiation and related rates.
- Evaluate limits using the Squeeze Theorem, path dependency, or polar coordinates.
- Approximate values of differentiable functions using tangent planes and differentials.
- Use the gradient in optimization problems.
- Use multiple integrals in calculating volume.
- Evaluate multiple integrals using transformations and the Jacobian.

#### Curves and Surfaces (Chapters 13 and 16)

- Parametrize curves using one-variable vector functions.
- Parametrize surfaces using two-variable vector functions.
- Calculate arc length and surface area of parametrized curves and surfaces.

#### Vector Calculus (Chapters 16 and 17)

- Calculate work as a vector line integral.
- Calculate flux as a vector surface integral.
- Apply Green's, Stokes', and the Divergence Theorem.

# 6 Evaluations and Grading System

#### 6.1 Grading System

A	В	С	D
≥ 88%	$\geq 76\%$	$\geq 64\%$	$\geq 52\%$

Note that there are no plus/minus grades in the calculus sequence. The letter grade cut-offs will not change at the end of the semester and there will not be a curve.

Most assignments and assessments will have extra credit opportunities. The following is a breakdown for MATH 127 showing the components of the course and how much each component is worth.

Final Exam	30%
Midterm 1	20%
Midterm 2	20%
15 Achieve Homework	9%
Weekly Lab Activities & Worksheets	15%
iClickers	4%
4 In-class Quizzes	2%
7 Diagnostic Quizzes (Extra Credit)	2%

#### 6.2 Student Survey of Teaching

You will have multiple opportunities to provide feedback on your experience in this course including various surveys. Suggestions and constructive criticism are encouraged throughout the course and may be particularly valuable early in the semester through those surveys. You will also be asked to complete an end-of-semester, online anonymous Student Survey of Teaching, which could inform modifications to this course and other courses that I teach in the future.

## 7 Dates

#### 7.1 Midterm and Final Exams Dates

Midterm exams are graded by MATH 127 instructors. Midterm Exams from previous semester(s) will be posted on Canvas 10 days before the exam dates.

Exam	Day	Date	Time	Room	Content
Midterm 1	Tuesday	February 27 <sup>th</sup>	5:50-7:50 PM	TBA	Sections: 12.6, 12.7, 14.1-14.8
Midterm 2	Tuesday	April $9^{\text{th}}$	5:50-7:50 PM	TBA	Sections: 14.8, 15.1-15.6, 13.1-
					13.3, 16.1
Final Exam	Monday	May $6^{\text{th}}$	4:30-7 PM	TBA	Accumulative

#### 7.2 Withdrawal Dates

Day	Date	Туре	
Monday	February $5^{\text{th}}$ , 2024	Last day to withdraw/drop without a "W"	
Monday	April $15^{\text{th}}, 2024$	Last day to withdraw from a class or the University	

# 8 Course Format and the Teaching Methods

#### 8.1 The Structure of Laboratory Sections

Laboratory sections (recitation sections) meet twice per week with a graduate teaching assistant, in person. (Your lab either meets on TuTh or MW) Very little to no lecturing is expected in the lab (recitation) sections but you will learn **new material** in the lab section through **active learning**. Students will review the most recent material, work through problems that supplement lecture material, and have an opportunity to ask questions and receive feedback in a small classroom environment. 15% of the final grade is earned through laboratory sections' participation and worksheets; 30% allocated for participation and 70% for correct individual part of worksheets. The participation points are taken in the lab when you work on worksheets with your groups. You either upload the individual part to Canvas at the end of the week or turn it in Lab on the second lab day of the week. The in-class quizzes will be proctored during your laboratory meetings. Print the worksheets before the lab section if possible or write down the questions on your notebook.

#### 8.2 The Structure of Lecture Sections

They are taught in the auditoriums, in person. iClicker is used to take attendance. Print the Pre-Lecture notes on the week's Canvas module before the class if possible. Please note that many of the lecture notes also contain pre-lecture videos, example videos, proof videos and GeoGebra apps that help you be prepared for the lecture or they serve as a supplement to the lecture.

## 8.3 The Summary of the Structure of Assignments and Assessments

Weekly Worksheets	<ul> <li>Consists of 2 parts: ① In-class Group Work &amp; Participation ② Individual portion 2 × 1.5 points for the Group Work and lab participation per week (30% of the score).</li> <li>Upload the individual portion to Canvas to be graded by your grader.</li> <li>(70% of the score)</li> <li>Start early before lab to be prepared for the Group Work. (Print pdf if possible.)</li> <li>The individual portion of Worksheets are your written homework. Start before lab, watch videos related to the material and ask questions in lab.</li> <li>Due in the 2<sup>nd</sup> lab of the week or upload by the Friday of the week.</li> </ul>
Achieve Homework	Find a link to the week's Canvas module.Achieve homework gives you instant feedback.You have multiple attempts for each assignment.
Diagnostic Quizzes	<ul> <li>Find a link to them on the week's Canvas module.</li> <li>They are fill-in-the-blanks, True/False and matching.</li> <li>Take these quizzes as if you are taking exams. Be prepared and write all the details of your work. Follow the same codes of academic integrity even though they are not proctored.</li> <li>They help you practice in small chunks.</li> <li>Extra credit. You have two or more attempts on each.</li> </ul>
In-class Quizzes	They are low stake assessments that <b>may</b> help in reducing the testing anxiety for other assessments by giving you practice. Each cover 2-3 sections of the book.
Midterm & Final Exams	They are administered in the evening. They come with review sessions and practice exams

#### 8.4 The Lecture and Lab Participation

Lecture Participation

The attendance in Lecture is taken using iClicker reef.

If you answer any iClicker question during a lecture, you will earn 0.5 points for participation for entire session (this is one time only in each class). If you answer any question correctly, you will earn 0.5 points.

The maximum iClicker points to earn full credit in lecture attendance is 70.

You will have opportunity to earn up to 90 iClicker points.

You can access iClicker reef, for this course only, using the first day access.

It is recommended to download the app to your phones.  $\rm https://www.iclicker.com/students/apps-and-remotes/apps$ 

#### Laboratory (Recitation) Participation

By attending each lab and working on the group work portion of each lab worksheet in your groups you will earn attendance points.

The attendance for each lab will be added to your worksheet during the lab. The total possible points for each lab is 1.5 points.

Rubrics for Attendance in each lab is as follows:

- \* 0.5 points for having the questions ready in class, working in your group, asking questions and interacting with your group and the instructor.
- \* 0.5 points for contributing to the discussion in the group.
- \* 0.5 points for mostly correct answers to the group work written in the worksheet in class.

# 9 Excused Absence and Making Up Missed Work

#### 9.1 Attendance

If you are absent less than 5 days a semester, you still can earn 100% for participation in the course. If you have a **verifiable excused absence** and still want to make up attendance, then

- for lecture attendance make up, please attend the help room or your instructor's office hours. Watch the missed lecture video and write notes on the pre-lecture notes. Have an instructor sign the work and email it to us.
- for lab attendance make up, please attend the help room or your instructor's office hours. Complete the worksheet for the missed day. Have an instructor sign the work and email it to us.

If you have a school sanctioned reason that will cause you to miss class for more than 5 consecutive working days or more than 10 non-consecutive working days, have the appropriate office contact us. If the reason you are missing class is personal or chronic illness, you may contact https://studentaffairs.ku.edu/student-affairs-departments and https://access.ku.edu/ to document your illness. They will communicate the excuse with us with minimal information. Also, in extreme situations, students may not realize how difficult it is to recover from missed instructions and assignments; they may become too overwhelmed to find alternative options. SAC is one of the offices on campus that can assist in these type of scenarios.

#### 9.2 Assignments

As for making up assignments, the online assignments' due dates are flexible and you can complete the assignments after the due date without losing any points. There are additional iClicker points available in the course so you can make up 100% of lecture attendance even if you miss a few classes. If you miss a lab day with a valid excuse and if the solutions are posted, we ask you to make up the attendance in the help room, office hours or other formal settings; please make sure to get a GTA attendee or an instructor's signature.

#### 9.3 Exams

Students with a conflict with another course or a verifiable excuse, temporary orders necessitating the absence of those in the US Armed Forces, sanctioned university activities, or a medical crisis of themselves, a relative, or friend may be excused from being present. It is the responsibility of the student to initiate discussion with their instructor or graduate teaching assistant prior to the absence examination/test if possible. Students can formally request their exam to be rescheduled due to a conflict by completing an Exam Conflict form which will be forwarded 10 days before the exam is scheduled.

#### 9.4 Documentation

If you are making up the work, you may email us a document such as a doctor's note <sup>1</sup>, a COVID positive test, a court hearing letter, an accident police report and etc; please **cover all sensitive information** except for your name, excused date(s) and the title of document. We do not need to know about the details or sensitive information. We will contact you with attendance make up instructions. In extreme cases, we recommend communicating with Student affairs, SAC or Caps to get the appropriate help.

• Excused Policy

## 10 Keys to Success in Math 127

- Join lecture and your laboratory section prepared to learn and engage with the material! Watch the videos if you need help.
- After each class, review the material and do the assigned work and suggested homework in the textbook.
- Prepare for the next class meeting:
  - Visit Canvas to check the schedule and announcements.
  - Read the upcoming section in the textbook.
  - Find help! Take advantage of both your lecturer and your laboratory leader's office hours.
     Visit the Calculus Help Room! The help room schedule can be found in the course Canvas.
- Study! Gather a group of friends and regularly work and study together using the Help room (Snow 651).
- You will need a good background in algebra, trigonometry, and Calculus 1 and 2, Chapters 1-12, and Appendices A, B, and C can serve as an excellent reference for reviewing prerequisite material and doing practice problems.

#### **10.1** General Comments on Study Habits

**Regular class attendance** is important for success in this course. Even if you've taken a previous Calculus course, this course is likely to be taught from a more sophisticated perspective, and if you think this class will be reviewed, you are probably mistaken. You should expect to spend **at least two hours** studying outside of class **for every hour** spent in class; you should expect to work on this course for at least 10 hours outside the class every week. In contrast to most high school math classes, if you don't understand the topics being covered, you should NOT assume that your instructor will repeat material until you understand or master it. Ideally, you should ask questions at the time in class. Of course, you will also probably need to spend time thinking things through on your own, but if you've tried that and are still confused, make use of the Calculus Help Room and instructor office hours. Don't wait! Mathematics is cumulative, so anything you don't understand now is likely to keep giving you trouble as the semester goes on.

<sup>&</sup>lt;sup>1</sup>Some of the Watkins Health Center services are free for full time students. Please find out more.

#### 10.2 Math Help and Help Room

Every instructor and graduate teaching assistant is available to help outside the classroom, see individual information to find times and locations. The Mathematics Help Room is in Snow 651 and is staffed by helpful and competent mathematics graduate teaching assistants. Before searching for a private tutor, be sure to visit either your instructor, your SI leaders, or the Mathematics Help Room as they are free for KU students. The schedule of Help Room will be posted on Canvas on the second week of classes. Also reach out to Academic Learning center https://learning.ku.edu/tutoring for individual and group tutoring. the school of engineering also offers study groups.

#### **10.3** Supplemental Instruction (SI)

Supplemental Instruction, or SI, is available for this class. SI Leaders are students who have taken the class and now, as SI Leaders, they attend the class lectures and lead engaging and activity-based sessions to review course material outside of the classroom. The sessions are free, voluntary, and provide an opportunity for students to meet other students in class, discuss important concepts, and develop effective study strategies. Data has shown that students who regularly attend and actively participate in SI Sessions have the potential to do well on exams and receive strong grades in their course. Specific information about SI for this course including the days, times, campus locations, and Zoom URLs (and passcodes) of SI Sessions and Office Hours will be announced the second week of classes. For more information about SI, visit the Academic Learning Center website at http://learning.ku.edu and click on Supplemental Instruction from the main menu. The SI Leader(s) for MATH 127 this semester is/are **Michael & Sean**.

## **11** Achieve Registration

This course is participating in an "Auto Access" program, which allows you access to your digital course materials on the first day of class at the most affordable price. Simply login to your course in Canvas and have access to your required materials beginning first day of class, removing the need to purchase any materials prior to coming to class. The required textbook, Achieve for Math 127, is accessible in a 1-term digital subscription by the first day of class and is free through the add/drop deadline date of February 5<sup>th</sup>. Students that remain in the course and not explicitly choose to "opt-out" will be charged a special reduced price for use of this content the entire semester. This charge will appear on your September tuition statement. Should you choose to opt-out of this program, you will lose access to the content effective February 6<sup>th</sup> and will not be charged. However, you will need to purchase these materials at regular, non-discounted pricing from another reseller. The KU Bookstore will offer a print upgrade of this textbook should you prefer a printed version of the materials in addition to the digital version. Please email optout@ku.edu for ordering information. If you have any questions about this program, please direct them to optout@ku.edu

# **12** Additional Policies

#### **12.1** Commercial Note Taking

Pursuant to the University of Kansas' Policy on Commercial Note-Taking Ventures, commercial notetaking is not permitted in Math 127. Lecture notes and course materials may be taken for personal use, for the purpose of mastering the course material, and may not be sold to any person or entity in any form. Any student engaged in or contributing to the commercial exchange of notes or course materials will be subject to discipline, including academic misconduct charges, in accordance with University policy. Please note: note-taking provided by a student volunteer for a student with a disability, as a reasonable accommodation under the ADA, is not the same as commercial note-taking and is not covered under this policy.

## 12.2 Diversity and Inclusion

All students are welcome in this course, regardless of age, ability, background, belief, ethnicity, gender, gender identity, gender expression, religious affiliation, sexual orientation, and socioeconomic status. Instructors and students are both expected to contribute positively to an environment that respects the identities of others and welcomes diversity. If you are experiencing discrimination and/or harassment, please consider reaching out to any of your specific instructors or to the course coordinator (jila@ku.edu). If your instructor or coordinator is causing you harm and you do not feel comfortable approaching the individual, there are additional resources on campus to support you, such as:

- Office of Diversity, Equity, Inclusion, and Belonging
- Diversity and Inclusion Policy
- Racial and Ethnic Harassment Policy
- Nondiscrimination, Equal Opportunity, and Affirmative Action
- Center for Sexuality and Gender Diversity
- Office of Civil Rights and Title IX
- Sexual harassment Policy
- Mandatory Reporting (Title IX)
- Student Rights and Responsibilities

#### 12.3 Grade Disputes

All graded material will be become available on laboratory section's Canvas. You can view the feedback by clicking on the grades. The instructors of MATH 127 will check the grading of any assignment if the assignment was graded within the past two weeks; after two weeks, the instructors are not obligated to check the grading of an assignment. Initially contact your GTA before contacting your lecturer for any grade disputes.

- Policy Statement
- Grade Change Policies

#### **12.4** Group Work and Tutors

Students may discuss homework/Worksheet problems in groups, but each student is responsible for doing their own work and for turning in individual solutions. When a student works with a tutor, it is the responsibility of both the student and the tutor to ensure that it is the student who works to arrive at the solution of the problems. Tutors should not do student homework or provide solutions for assignments. Members of the class are encouraged to study together, but EACH must write out their own solutions to the assigned problems. Copying another person's homework is not allowed. HOMEWORK IS A MAJOR PART OF THE LEARNING PROCESS IN MATHEMATICS. It is essential that you work on problems on your own and do the homework on a regular basis.

## 12.5 Intellectual Property

- Course materials prepared by the instructor, together with the content of all lectures and review sessions presented by the instructor are the property of the instructor.
- Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited.
- Permission to make such recordings may be granted by the instructor on a case-by-case basis, on the condition that the individual making the recording uses these recordings only as a study aid.
- Unless explicit permission is obtained from the instructor, recordings of lectures and review sessions and course content may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

## 12.6 KU Firearm Policy

Individuals who choose to carry concealed handguns are solely responsible to do so in a safe and secure manner in strict conformity with state and federal laws and KU weapons policy. Safety measures outlined in the KU weapons policy specify that a concealed handgun:

- Must be under the constant control of the carrier.
- Must be out of view, concealed either on the body of the carrier, or backpack, purse, or bag that remains under the carrier's custody and control.
- Must be in a holster that covers the trigger area and secures any external hammer in an un-cocked position
- Must have the safety on, and have no round in the chamber.

#### **12.7** Late Policy for Assignments

Achieve Homework can be completed after the deadline; assignments can be extended automatically through Achieve. All Achieve Homework assignments close permanently at 11:59pm on Thursday, May.  $2^{nd}$ . No late worksheets please! The solutions to worksheets will be posted on Canvas within a week from due date. No late worksheet please.

#### 12.8 Policy on Academic Misconduct

You are required to abide by all KU policies on academic integrity. Cheating, plagiarism or other academic misconduct will result in a failing grade on the assignment in question, notification of the student's dean, and usually further disciplinary sanctions, possibly including a failing grade in the course. You are encouraged to collaborate with other students on the homework assignments. However, each student must write up his or her own solutions and acknowledge all collaborators. Copying someone else's homework, or allowing someone else to copy yours, is a form of cheating. For more information, see KU's official policies on academic misconduct at http://policy.ku.edu/governance/USRR#art2sect6.

#### 12.9 Policy on Masks

We follow the guideline in University policy.

## **12.10** Policy on Students with Special Needs

The KU Office of Student Access Services (SAC) coordinates accommodations and services for all eligible students with disabilities. If you have a disability and wish to request accommodations, you should contacted SAC as soon as possible (22 Strong Hall; 785-864-4064 (V/TTY); http://access.ku.edu/). We also recommend that you contact your instructor and graduate teaching assistant privately in regard to your needs in this course.

## 12.11 Religious Holidays

Any student in this course who plans to observe a religious holiday which conflicts in any way with the course schedule or requirements should contact your instructor before the end of the third week of classes to discuss alternative accommodations.

• Religious Observances